

1. NAME

The name of the Congregation is:

THE APOSTOLIC FAITH MISSION OF SOUTH AFRICA _____
CONGREGATION

2. ORIGIN

The Congregation humbly believes and declares that:

- 2.1 it has its origin, continued existence and destiny from God;
- 2.2 it is a manifestation of the Church of Jesus Christ, under His lordship as Head, in accordance with the pronouncements of Holy Scripture, the working of the Holy Spirit and the ministries instituted by Him.

3. CREED

The Congregation subscribes to the Creed as declared by the Apostolic Faith Mission of South Africa in terms of section A.3 (Preamble) to the Constitution of the Church, which reads as follows:

- 3.1 WE BELIEVE in the eternal, triune God, almighty creator, sustainer and ruler of all creation.
- 3.2 WE BELIEVE in God the Father, the author of creation and redemption.
- 3.3 WE BELIEVE in Jesus Christ, the only Son of God the Father, true God who, for the sake of humankind and its redemption, came down from heaven and became flesh; who was conceived by the Holy Spirit and born of the virgin Mary; who lived on earth and was crucified, died and was buried, who rose from the dead and ascended into heaven, where He sits at the right hand of the Father.
- 3.4 WE BELIEVE in the Holy Spirit, true God who proceeds from the Father and the Son, who convicts the world of sin, righteousness and judgement and guides into all truth.
- 3.5 WE BELIEVE that the Bible is the Word of God, written by people under the inspiration of the Holy Spirit. We believe that it authoritatively proclaims the will of God and teaches us everything that is necessary for salvation.
- 3.6 WE BELIEVE that all people were created in the image of God; that, as a result of their sinful rebellion, this image has been marred, that all people have sinned before God, and that it is the will of God that all people receive salvation through faith in Jesus Christ.
- 3.7 WE BELIEVE in the baptism in the Holy Spirit, with the initial sign of speaking in tongues, as promised to all believers. We believe in the operation of the gifts and fruit of the Spirit in the life of a Christian. We believe that a Christian ought to be a disciple of Jesus Christ and lead a devoted and holy life.
- 3.8 WE BELIEVE that Jesus Christ is the Head of the Church, which is united by the Holy Spirit and consists of all born-again believers. The Church is responsible for the proclamation and demonstration of the gospel and of God's will for all people. As a charismatic community, they fellowship with one another and build one another up.
- 3.9 WE BELIEVE that believers' baptism by immersion and Holy Communion are institutions of Jesus Christ and must be observed by the Church.
- 3.10 WE BELIEVE that at the God-appointed time Jesus Christ will come to take His Church away.
- 3.11 WE BELIEVE in the day of judgement, when Jesus Christ will judge the living and the dead. We believe in the resurrection of the body and eternal life for the righteous

and eternal punishment for the wicked. We believe in a new heaven and a new earth where God will reign in glory.

4. VISION

To lead people to fulfilment of life in Christ Jesus.

5. MISSION

5.1 The Congregation subscribes to the Mission of the Apostolic Faith Mission of South Africa in terms of section A.4 (Preamble) to the Constitution of the Church, which reads as follows:

The Mission of the Church is:

- 5.1.1 to glorify God;
- 5.1.2 to proclaim the kingdom of God through the ministry of the gospel of Jesus Christ by the power of the Holy Spirit;
- 5.1.3 to address the needs of the whole person;
- 5.1.4 to develop and equip believers and give them opportunity for ministry;
- 5.1.5 to extend the influence of the Church beyond its borders and abroad;
- 5.1.6 to promote the fellowship of believers and the network of ministries.

5.2 The mission of the Congregation is therefore: Through the development and establishment of inspired leadership and management within a dynamic structure and actions, to –

- 5.2.1 develop and strengthen a Christocentric evangelical character and stewardship in the Congregation;
- 5.2.2 provide for the spiritual and temporal needs of the members of the Congregation;
- 5.2.3 empower the members, individually and collectively, to use their talents and calling in the service of the Church of Jesus Christ and in the community, so that people will commit themselves to Jesus Christ and reach their full life potential.

6. CORE VALUES OR PRINCIPLES

- 6.1 Respect
- 6.2 Leadership
- 6.3 Transparency
- 6.4 Integrity
- 6.5 Accountability

7. LEGAL STATUS

7.1 The Congregation is a legal person with perpetual succession, registered as an approved local congregation of the Apostolic Faith Mission of South Africa by the National Leadership Forum in terms of article 2.1 of the Constitution of the Church, and the Governing Body as composed in terms of this policy is its agent. Consequently, the Congregation is an independent legal person distinct from the Church and/or its members and/or the members of the Congregation and, subject to the regulations, as an independent legal person, will:

- 7.1.1 be entitled to own immovable property, assets and funds distinct from the Church and its members or the members of the Congregation;

- 7.1.2 be entitled to assume rights, obligations, privileges, powers and responsibilities distinct from the Church and its members or the members of the Congregation;
- 7.1.3 be entitled to institute and/or defend legal action in its own name;
- 7.1.4 be entitled to perform legal acts of whatever nature in its own name;
- 7.1.5 be entitled to acquire, dispose of and/or encumber property and deal with it in any manner;
- 7.1.6 be entitled to employ persons, which employment includes the calling of a pastor or any other minister as referred to in the Constitution of the Church.
- 7.2 The Governing Body has the authority to perform any legal act that may be necessary to fulfil the calling of the Church in particular, and to conduct the business and affairs, exercise the powers and control the activities of the Congregation on behalf of the Congregation.
- 7.3 The Governing Body will receive, administer and account for the income, expenditure, assets and liabilities of the local Congregation in terms of the provisions of the National Financial Policy, which forms part of the regulations to the Constitution of the Church.
- 7.4 The Constitution and regulations of the Church will be the constitution and regulations of the Congregation.

8. MEMBERSHIP

8.1 Admission procedures

The following procedures will be followed in admitting a member to the Congregation:

- 8.1.1 completion of the prescribed membership application form as per Annexure 1;
- 8.1.2 approval of the application by the Governing Body of the Congregation or by the person authorised to do so by resolution of the Governing Body.

8.2 Conditions of membership

The members of the Congregation will be persons:

- 8.2.1 who are born again and have undergone believers' baptism;
- 8.2.2 who are recognised as members of the Congregation at the commencement of this policy;
- 8.2.3 who subscribe to and accept the "Creed" as contained herein;
- 8.2.4 who accept the pronouncements on doctrine, ethics and liturgy as approved by the National Leadership Forum of the Church.

8.3 Obligations/Duties

The members of the Congregation are expected to:

- 8.3.1 submit themselves to the leadership of the Presiding Pastor and/or Congregation Leader as determined in article 2.4.2 of the Constitution of the Church;
- 8.3.2 submit themselves to the management directives as determined by the Governing Body of the Congregation;
- 8.3.3 be actively involved in the communal activities of the Congregation as determined by the Leadership and/or Governing Body of the Congregation;
- 8.3.4 support the work of the Lord in the Congregation financially, namely tithes and offerings;
- 8.3.5 actively support the work of the Lord through prayer;

8.3.6 be a personal witness of the Lord Jesus Christ.

8.4 Disciplinary and grievance procedures

The disciplinary and grievance procedures of the Congregation will be in accordance with the provisions of Annexure 11.1 to the Constitution of the Church, with special reference to clauses 11.59 to 11.64 (refer to Annexure 2 hereto).

9. GOVERNING BODY

9.1 Agent

As determined in terms of article 2.5 of the Constitution of the Church, the Governing Body will be the agent of the Congregation.

9.2 Name

The Governing Body of the Congregation will be known as

9.3 Qualifications

Persons appointed or elected as members of the Governing Body of the Congregation will:

- 9.3.1 be registered members of the Congregation in terms of clause 8;
- 9.3.2 be baptised with the Holy Spirit and bear witness to it;
- 9.3.3 qualify in terms of the basic scriptural principles described in 1 Timothy 3:1-7 and Titus 1:5-9;
- 9.3.4 have leadership and management skills and be willing to submit themselves to continued development of these skills;
- 9.3.5 be actively involved in the activities of the Congregation;
- 9.3.6 pay his/her tithes to the Congregation regularly;
- 9.3.7 not be an unrehabilitated insolvent.

9.4 Composition

The Governing Body of the Congregation will be composed as follows:

- 9.4.1 the Presiding Pastor or Congregation Leader as appointed in terms of article 2.1.2 of the Constitution of the Church, who will be the leader and visionary of the Congregation, and
- 9.4.2 a total of members who qualify in terms of clause 9.3;
- 9.4.3 the Governing Body as composed in terms of clauses 9.4.1 and 9.4.2 will appoint/elect persons from its own ranks to administrative functions, or co-opt other persons for this purpose from the membership of the Congregation.

9.5 Appointment procedures

(N.B.: Only two possible models, out of a number of others, are given here – a choice must be made for the model most suitable for the Congregation.)

9.5.1 Model 1

The Governing Body will be appointed as follows:

- 9.5.1.1 the Presiding Pastor will table the names of the existing Governing Body (subject to clause 9.4.2), as at the date of adoption of this policy, at the congregational meeting as arranged, for ratification as agent of the Congregation;
- 9.5.1.2 a two-thirds majority vote of the members present at the congregational meeting will ratify the appointment of the Governing Body as tabled in terms of clause 9.5.1.1.

9.5.2 Model 2

With effect from 1999 the Congregation will elect a Governing Body as referred to in clause 9.4.2 in accordance with the following procedures at a triennial General Business Meeting of the Congregation:

- 9.5.2.1 written notice of the General Business Meeting of the Congregation will be sent by the Governing Body to every registered member of the Congregation twenty-one days before the date of the meeting, which notice will be accompanied by a nomination form that must be completed by each member and placed in a sealed container, kept at the church building, seven (7) days before the date of the meeting;
- 9.5.2.2 on a date after the closing of nominations, the Governing Body will evaluate every nomination in terms of the qualifications as determined in clause 9.3 and compile a ballot paper of all qualifying nominations for the General Business Meeting;
- 9.5.2.3 should the nominations referred to in clause 9.5.2.2 amount only to the total number of members as referred to in clause 9.4.2, the Governing Body will declare the members elected at the General Business Meeting;
- 9.5.2.4 during the General Business Meeting the members of the Congregation present will vote by secret ballot, as compiled in terms of clause 9.5.2.2, for the expected number of members of the Governing Body. All candidates who have garnered at least 10% of the votes will contest the second round of voting, provided that any candidate who received an absolute majority (more than 50%) of the votes in the first round will be declared elected. The process will be repeated until the expected number of members of the Governing Body has been elected;
- 9.5.2.5 once the Governing Body has been elected in terms of clause 9.5.2.4, the chairperson of the General Business Meeting will declare the result of the election.

9.6 Term of office

Unless provided for elsewhere, the members of the Governing Body will hold office until the next election year, unless he/she resigns, is dismissed or retires.

9.7 Vacancies

Any vacancy that may arise in the Governing Body as appointed/elected in terms of this policy will be filled by the remaining members at the next Governing Body meeting.

9.8 Functions

The Governing Body will:

- 9.8.1 in terms of the provisions of clause 8, admit, equip and care for members, discipline them or terminate their membership;
- 9.8.2 be responsible for the temporal and spiritual interests of the Congregation;
- 9.8.3 in terms of the regulations of the Apostolic Faith Mission of South Africa, call any pastor from the list of ordained pastors of the Church;
- 9.8.4 be responsible for managing the affairs of the Congregation in terms of clause 7 and the National Financial Policy (Annexure 10 to the Constitution of the Church) of the Apostolic Faith Mission of South Africa;
- 9.8.5 reserve the right to establish or set up any lawful body within the Congregation that may be considered to be in the spiritual or temporal interest of the Congregation, e.g. youth and children's ministry, women's ministry/forum, elders/deacons council, ministry council, etc.

9.9 Meeting procedures

All meetings of the Governing Body will be held in terms of the provisions of Annexure 1 (Rules of Order) to the Constitution of the Church.

10. GENERAL BUSINESS MEETING

- 10.1 Every third year with effect from 1999 a General Business Meeting will be held at a place and time determined by the Governing Body of the Congregation;
- 10.2 The General Business Meeting will consist of all registered members of the Congregation, who have been given twenty-one (21) days' prior notice of the meeting;
- 10.3 The quorum at the General Business Meeting of the Congregation will be the members present at such a meeting;
- 10.4 The General Business Meeting of the Congregation will receive a report on the spiritual and temporal welfare of the Congregation, elect the Governing Body and decide on all amendments to the Congregation's policy.

11. GENERAL PROVISIONS

11.1 Policy

To amend this policy in any way, written notice must be submitted to the Secretary of the Governing Body at least sixty (60) days before the next General Business Meeting. Full particulars of the proposed amendment(s), including a motivation for it, must be provided in such notice. Thereafter, notice will be circulated at least twenty-one (21) days before the General Business Meeting, and a two-thirds majority vote of the members present at the General Business Meeting will decide whether or not the policy is amended accordingly.

11.2 Indemnity against unauthorised conduct

Under no circumstances will the Congregation or any other legal person as determined in this policy accept responsibility for purchases or any other financial or legal liability incurred by any person or body that is not duly authorised to do so by the relevant body or legal person in terms of the provisions of this policy.

11.3 Indemnity of members

Every member of any statutory body or legal person, as described in this policy, will be indemnified by the Congregation against losses, expenses or debts incurred by him/her in the performance of his/her duties, provided that such losses, expenses or debts incurred were not caused by his/her own dishonesty, wilfulness or default.

11.4 Protection against the conduct of others

No member of any statutory body or legal person, as described in this policy, will be liable for the conduct, default or unpaid debts of any other member of the relevant statutory body or legal person, or for any loss that the Congregation may suffer in any way, unless such conduct, default, unpaid debts or loss was caused by his/her own dishonesty, wilfulness or default.

12. APPROVAL OF THE CONGREGATION'S POLICY

Approval in terms of the provisions of article 2.4.1 of the Constitution of the Apostolic Faith Mission of South Africa:

12.1 Congregation approval

It is hereby confirmed that this policy was approved by a two-thirds majority of the members present at a duly constituted meeting of the Congregation held on _____
20____ at _____.

CHAIRPERSON

DATE

CONGREGATION SECRETARY

12.2 Regional Leadership Forum approval

It is hereby confirmed that this policy is in accordance with the provisions of the Constitution of the Apostolic Faith Mission of South Africa and, as such, has been approved by the _____
_____ 20 __ at _____.

CHAIRPERSON

DATE

REGIONAL SECRETARY